

California Home

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The Implementation phase includes all the activities necessary for the project office to transition from a development/testing environment to a production environment using the new system.

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## Pilot Operations Final Review

[Impl Main](#)

Pilot Operations Final Review should consist of (at a minimum) the following considerations:

- System requirements document and design document updates.
- Systems documentation updates.
- Systems functionality and acceptance test results.
- Systems security procedures.
- Systems operations procedures and documentation.
- Systems performance analysis reports and data.
- System problem reports.
- System problem fixes and fixes release documentation.
- System backup and disaster recovery plans and procedures.
- Help desk, customer support center and customer help lines performance reports and data.
- Implementation methodologies, work plans and deliverables.
- Equipment inventories and maintenance procedures.
- Staff training curriculum and student classroom evaluation reports.
- Client training curriculum and training plans.
- Conversion reports.